

Library Board of Trustees Meeting
July 15, 2020

The Knoxville Public Library Board of Trustees met at the library on Wednesday, July 15, 2020. Members present were Harv Sprafka, Scott Ziller, Mary Lane, Pat Wilson, Lindsey Carlson, and Bob Leonard. Jean McKay was absent.

Don Croghan, CPA, was present to speak about the possible set up of an endowment fund for the library. The Board will seek legal counsel on the matter.

The meeting was called to order by Pat Wilson. Mary Lane moved, Harv Sprafka seconded to approve the minutes of the June 17, 2020 meeting as mailed. Motion passed unanimously.

There was no correspondence to report.

Roslin gave the librarian's report for June 2020. Total circulation was 3,539 printed materials, and 750 non-print materials (about half of the usual circulation due to COVID-19). Electronic materials (Bridges and Freegal) numbered 922 items. Computer usage was 195 (at 50% capacity) with 318 recorded use of wireless. There were 1,302 visits, averaging 59 people a day. The library is still at reduced hours due to the pandemic. The Summer Library Program has had limited success since going virtual. 160 prize bags were awarded at the conclusion of the program. A recognition plaque has been installed near the entrance.

Under Media Strategy Plan, the library mural has been featured on radio, newspapers, and online. The August calendar will be posted in a few weeks. All programming has been moved on-line, postponed or canceled for the rest of the year.

Mary Lane moved, Scott Ziller seconded that the budget report for June be approved. Motion was unanimous. Scott Ziller moved, Lindsey Carlson seconded the city trust balance sheet for June be accepted. Motion was unanimous. Mary Lane moved, Harv Sprafka seconded the approval for payment of bills for July. Motion passed unanimously, and a copy is attached to the minutes.

Under New Business, the board discussed the Technology Equipment Policy to guide the check-out of various items, including hotspots. These will provide residents of Knoxville and rural Marion County better access to technology. Scott Ziller moved, Bob Leonard seconded that the policy be accepted. Motion passed unanimously.

The election of officers for the coming year was held with Pat Wilson elected President of the Board, Lindsey Carlson as Vice-President, and Director Thompson as Secretary.

The next regular meeting will be held on Wednesday, August 19, 2020 at 8:00 AM at the library. Without further business, the meeting adjourned at 11:00 a.m.

Roslin Thompson, secretary